



MAGADI SACCO SOCIETY LTD

PAMView Building, P.O Box 13 00205 Magadi

Tel: 020-6999258/350 Fax 020-6999258 Mobile: 0722272252/ 0714961101

Email: info@magadisacco.co.ke, ideas@magadisacco.co.ke,

Website: www.magadisacco.co.ke,

MEMORANDUM

TO: Our Esteemed Members

03-10-2025

Application for Vacant Positions in the Board of Directors

Dear Esteemed Members,

In line with the co-operative rules and Magadi Sacco Society by-laws section 37.1, three members of the board and one member of the supervisory committee shall be retiring.

This is therefore to invite applications from members who are interested in the said positions.

For one to be eligible, he or she must meet the following criteria:

Qualifications:

- i. Be an eligible member as set out in Magadi Sacco by-laws
- ii. Have been a member of the Sacco for at least one (1) year.
- iii. Meet the basic qualifications of Alpha class membership as set out in the Magadi Sacco by-laws.
- iv. Be a holder of minimum 'O' level grade C or its equivalent or Diploma or above from a learning institution recognised in Kenya.
- v. Be a member with good credit history
- vi. Be of high moral standing and integrity
- vii. Have demonstrable commitment and participation to the Sacco Activities and Agendas.
- viii. Be knowledgeable on the features - principles and values of the co-operative movement.

Requirements:

Applicants MUST submit the following documents;

- i. Duly filled nomination form (specified as doc. annex 1).
- ii. Copy of National Identification card / Valid Passport
- iii. A valid/updated tax compliance certificate.



MAGADI SACCO SOCIETY LTD

PAMView Building, P.O Box 13 00205 Magadi

Tel: 020-6999258/350 Fax 020-6999258 Mobile: 0722272252/ 0714961101

Email: info@magadisacco.co.ke, ideas@magadisacco.co.ke,

Website: www.magadisacco.co.ke,

- iv. CRB Clearance certificate.
- v. HELB clearance certificate.
- vi. Copy of certificate of good conduct
- vii. Copy of updated curriculum vitae.
- viii. Copies of academic and professional certificates
- ix. Duly filled Fit & proper test forms (specified as doc. annex 2).

Both Fit & proper test (specified as doc. annex 2) and nomination (specified as doc. annex 1) forms (marked i & ix) above can be downloaded from our website using this link: <https://www.magadisacco.co.ke/nomination-forms/>.

Members who meet the above criteria are therefore requested to submit their applications in the prescribed forms via email through election@magadisacco.co.ke or on sealed physical document delivered at The Sacco head office Pam-View building; addressed to The chairman of the Nomination Committee on or before **Friday 17th October 2025 at 12.00 noon**

Note: Applicants who fail to submit the required documents will be automatically disqualified.

By Order of the Nominating Committee;

Signed;

MARY SAITAGA

CHAIR-NOMINATION COMMITTEE

APPROVED FOR DISPLAY